



5161 George Street  
Royal Centre, Suite 400  
Halifax, Nova Scotia  
B3J 1M7

# Office of the Auditor General

## Nova Scotia

**Senior Audit Officer(s), Halifax, Nova Scotia**  
**Office of the Auditor General**  
**Please quote Competition: SAGO227-CB**

*Our goal is to be a diverse workforce that is representative, at all job levels, of the citizens we serve. The Government of Nova Scotia has an Employment Equity Policy and we welcome applications from Aboriginal People, African Nova Scotians and Other Racially Visible Persons, Persons with Disabilities and Women in occupations or positions where they are under-represented. If you are a member of one of the equity groups, you are encouraged to self-identify, on your cover letter, or on your resume.*

**The Office of the Auditor General is an Office of the Nova Scotia House of Assembly. Our vision is to be a relevant, valued and independent audit office serving the public interest as the House of Assembly's primary source of assurance on government performance. The Office accomplishes this through the conduct of financial and performance audits of government departments and agencies, as well as of entities which receive funding from the government. The promotion of excellence, and a professional and supportive workplace are an Office priority and key to our success. For more information on the Office, please visit: [www.oag.novascotia.ca](http://www.oag.novascotia.ca).**

### **Position**

The Office is looking to fill open Senior Audit Officer positions on both our financial and performance audit teams. Senior Audit Officers will work primarily on financial or performance audits based on their team assignment, however all Senior Audit Officers will be required to work on financial audits between May and July each year.

### **Duties**

As a member of the Audit Team, your primary responsibility would be to assist in the planning, conduct and reporting of financial and/or performance audits. This includes developing detailed audit plans, documenting and evaluating systems, testing transactions, evaluating complex information from a variety of subject areas, identifying and evaluating audit findings, and formal reporting of results, including developing recommendations for improvements. Successful candidates can expect to work on a variety of challenging assignments covering different government programs and entities. Understanding sufficiency of audit evidence and the ability to meet project deadlines is key. As a Senior Audit Officer, you may also be responsible for the supervision of junior staff. Travel within Nova Scotia may be required.

### **Qualifications**

Applicants must have a university degree and be a Canadian Chartered Professional Accountant (CA, CMA, CGA). Consideration will also be given to candidates who have passed the CPA Common Final Examination but have not yet completed their practical experience requirements. Applicants must have a strong working knowledge of Canadian audit and accounting standards applicable to conducting



financial audits in the public sector. Working knowledge of CSAE 3000 and 3001 would be considered an asset. Applicants should have superior communication (written and oral), analytical, time management and computer skills.

Offer of employment is conditional upon the completion of all applicable background checks and confirmation of credentials, the results of which must be satisfactory to the employer.

**Pay Grade:** EC 10

**Salary Range:** \$61,775 - \$77,219

**Closing Date:** March 21, 2018

**To Apply:**

- **Please demonstrate in your application** how you meet the above qualifications. In your cover letter identify the competition number, position and department.
- **Please ensure** that your cover letter and resume are combined into **one document**.
- **To apply for this position**, send applications/resumes to:

Mrs. Darleen Langille  
Administrative Coordinator,  
Executive Leadership Team  
Office of the Auditor General  
5161 George Street,  
Royal Centre, Suite 400  
Halifax, NS B3J 1M7  
Fax: 902-424-4350  
Email Contact: [Darleen.Langille@novascotia.ca](mailto:Darleen.Langille@novascotia.ca)

***We thank all applicants for their interest; however, only those selected for an interview will be contacted.***