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Halifax, Nova Scotia
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Office of the Auditor General

Nova Scotia

Financial Audit Co-op Student
Work Term – approximately 12 weeks
1 Position
Halifax, NS
Office of the Auditor General

Our goal is to be a diverse workforce that is representative, at all job levels, of the citizens we serve. The Office of the Auditor General has an Employment Equity Policy, and we welcome applications from Aboriginal People, African Nova Scotians and Other Racially Visible People, Persons with Disabilities, and Women in occupations or positions where they are under-represented. If you are a member of one of the equity groups, you are encouraged to self-identify, on either your covering letter or your resume.

About us:

The Auditor General of Nova Scotia is an officer of the House of Assembly, nonpartisan and independent of government. The Auditor General derives his mandate, authority and responsibilities from the Auditor General Act. The Auditor General's mandate includes issuing opinions on government financial reports and conducting performance audits on public sector operations. By exercising these responsibilities, the Auditor General helps the House of Assembly hold the government to account for its management of public funds and contributes to a well-performing public sector. For more information on the Office, please visit www.oag-ns.ca.

What you will do:

Under the supervision of senior auditors, the financial audit co-op student assists in the conduct of financial audits. This may include being involved in the testing and evaluation of internal controls and transactions, assessing business processes, performing analysis and reviewing compliance with policy and legislation. As part of an audit team you will work with provincial government organizations, adding value and gaining valuable on-the-job experience. Limited travel within Nova Scotia may be required.

What you bring to the role:

You are motivated and enthusiastic, ready to take on a variety of challenges. You have a strong academic record and are interested in pursuing your CPA designation in the future. You are able to build relationships and interact with clients and colleagues through your excellent communication skills (both written and oral). You have experience dealing with competing priorities and deadlines. You have the ability to work both as part of a team and independently.

Qualifications:

You are enrolled in a post-secondary institution degree program with a major in accounting and in your 3rd or 4th year of study, and are returning to school for at least one term. Applicants **must submit** an unofficial copy (photocopy is acceptable) of their university transcript with their application for this opportunity.



Please Note:

An offer of employment is conditional upon the completion of all applicable background checks and confirmation of credentials, the results of which must be satisfactory to the employer.

Start: September 28, 2020

End: December 18, 2020

Hourly Wage: \$20.25 /hour

Closing Date: August 31, 2020

How to Apply:

- **In your cover letter clearly demonstrate** how you meet the qualifications.
- **Please ensure** that your cover letter and resume are combined into **one document**.
- **Applicants must submit an unofficial copy of their university transcript.** Applications received without this information will not be considered.
- **To apply for this position,** please email your application including competition number to Eva.Lechpammer@novascotia.ca.

We thank all applicants for their interest, however, only those selected for an interview will be contacted.