



Office of the Auditor General Nova Scotia

Audit Officer – Two (2) Vacancies **Performance Audit Team or Financial Audit Team** **Term Position, Halifax, NS** **COMPETITION: #47014**

Launch your career where it matters most – auditing government programs that impact the daily lives of Nova Scotians.

Our goal is to build a diverse workforce that reflects the citizens we serve. The Office of the Auditor General has an Employment Equity Policy and welcomes applications from Aboriginal Peoples, African Nova Scotians and Other Racially Visible Persons, Persons with Disabilities, and Women in occupations or positions where they are under-represented. If you belong to one of these groups, we encourage you to self-identify in your cover letter or resume.

Why Join Us?

At the **Office of the Auditor General of Nova Scotia**, we provide independent assurance to the House of Assembly on the government's use of public funds and performance. With about 40 professionals, we're small enough that you'll quickly build meaningful relationships and have your voice heard, but large enough to give you exposure to complex, high-profile audits that make a real difference in areas like healthcare, education, social services, and public safety. For more information, please visit www.oag-nb.ca.

We offer:

- **CPA support** – You'll gain hands-on audit experience that counts toward your CPA designation, plus mentoring and support through the program.
- **Work-life balance** – Flexible hours, hybrid work options, and Flex Fridays.
- **Career growth** – Clear opportunities for advancement supported by our Career Path Policy, which outlines progression from entry-level roles through to leadership positions. You'll be guided by experienced mentors and supported with professional development every step of the way.
- **Comprehensive benefits** – Competitive salary, health benefits, life insurance, and pension.

The Opportunities

1. Audit Officer – Performance Audit Team

As part of the Performance Audit Team, you will:

- Work with a team to plan and conduct performance audits of government programs and entities.
- Analyze data, evaluate results, and draft report sections that form part of the Auditor General's Report.
- Support financial audits by testing controls, transactions, and reporting against Canadian Auditing Standards (CAS) and Public Sector Accounting Standards (PSAS).
- Apply professional judgment in a dynamic environment where every project is different.

- Develop critical skills in communication, analysis, and problem-solving that will serve you throughout your career.

2. Audit Officer – Financial Audit Team

As part of the Financial Audit Team, you will:

- Assist project leaders with planning, fieldwork, and reporting of financial statement audits.
- Complete audit procedures in line with CAS and assess financial reporting against PSAS.
- Document and evaluate control systems, test transactions, and identify audit findings.
- Support the Performance Audit Team as needed, giving you exposure to a variety of audit types.

What We're Looking For

You're a recent (or soon-to-be) graduate who is eager to start your CPA journey and wants a career that blends technical challenge with public impact. You bring:

- A bachelor's degree in accounting (completed or graduating by May 2026).
- Eligibility to enroll (or already enrolled) in the CPA Professional Education Program (PEP) – must take the Assurance elective.
- Curiosity and initiative – you enjoy working on small project teams, digging into data, and asking “what’s really going on here?”
- Strong analytical, communication, and time management skills.
- Comfort with Excel and interest in learning other tools to make audits more efficient.
- An interest in learning about Canadian Public Sector Accounting Standards and assurance standards. (Prior exposure is an asset but not required – we'll support you through training and mentorship.)

Details

- Classification: EC 7
- Salary: \$2,335.21 - \$2,467.91 bi-weekly or \$60,715.46 - \$64,165.66 annually
- **Term:** This is a term position that continues until you successfully complete the CPA CFE. If you have been employed with the Office for at least 12 months at the time of passing the CFE, you will be considered for permanent appointment.
- Location: Halifax, NS (some travel within Nova Scotia may be required).

Additional Requirements

- Offers of employment are conditional upon successful background checks and confirmation of credentials.
- Applicants are required to provide an unofficial copy of their university transcript as part of the hiring process. Applications received without this information will not be considered.
- Internationally trained applicants must provide a copy of the Eligibility Review issued by a Canadian CPA School of Business. Applications received without this information will not be considered.

How to apply

Closing date: October 1, 2025

Send your cover letter, resume, and transcript in **one PDF** to Eva.Lechpammer@novascotia.ca.

In your cover letter, please indicate whether you are applying for the Performance Audit Team, the Financial Audit Team, or both.

We thank all applicants for their interest; however, only those selected for an interview will be contacted.